

# How to reverse GI or GR in delivery note

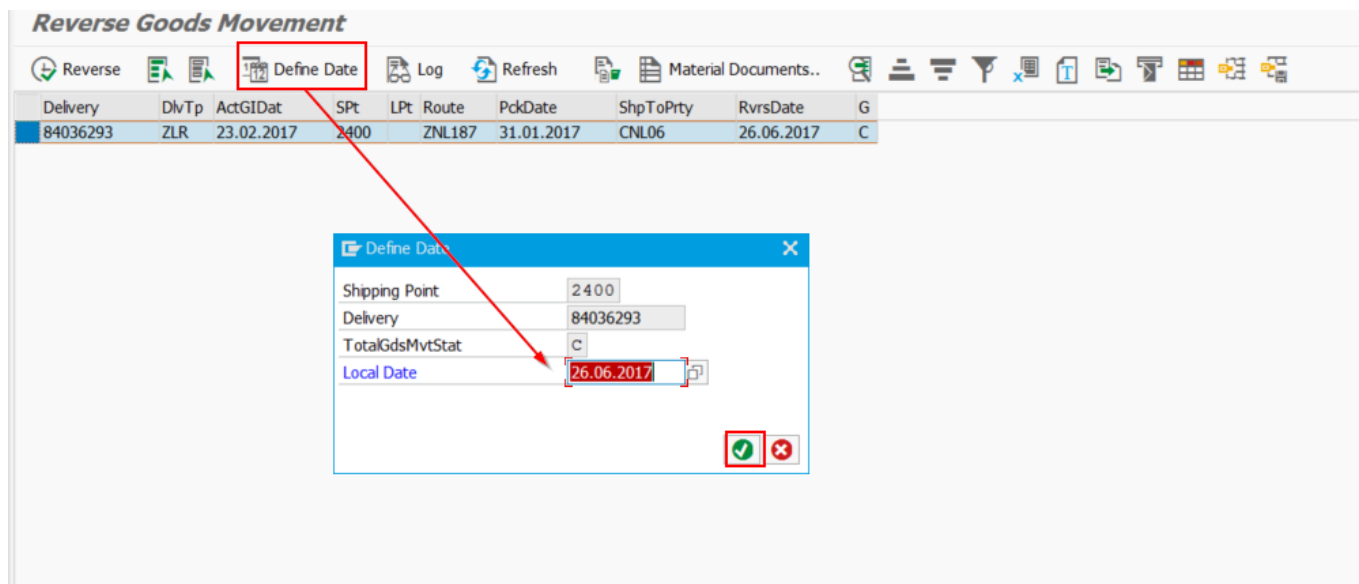


Just a simple instruction how to reverse GI or GR in a delivery note.

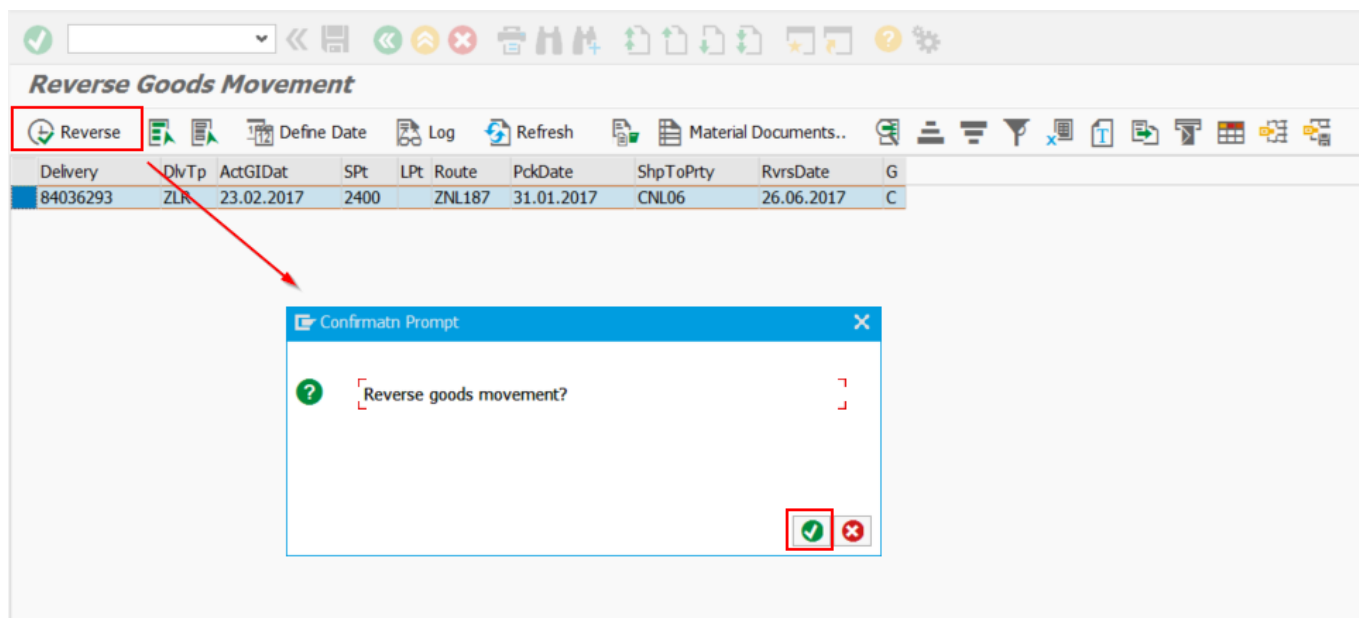
- 1) Go to transaction VL09;
- 2) Enter the delivery note and Execute it (F8);

The screenshot shows the SAP 'Reverse Goods Movement' (VL09) transaction screen. The title bar includes a green checkmark icon and a dropdown menu. The main header area contains the text 'Reverse Goods Movement' and a green circular icon with a white arrow. Below this, the section 'Transacts to Be Canceled' is visible. The form contains several input fields for 'Shipping Point', 'Route', 'Goods Movement Date', 'Inbound / Outbound Delivery' (with the value '84036293'), 'Group of Deliveries', and 'Shipment Number'. To the right of these fields are 'to' fields for each. A vertical column of icons is on the far right. At the bottom, there are three radio buttons: 'Inbound Delivs & Outbound Delivs' (selected), 'Outbound Dely', and 'Inbound Dlvs'.

- 3) Select the line, change the Reverse date if it needed;



4) Press the Reverse button and confirm your choice;



5) In a success case you will receive message like this.

Reverse Goods Movement

Reverse

Define Date

Log

Refresh

Material Documents...

Delivery	DlvTp	ActGIDat	SPl	LPl	Route	PckDate	ShpToPrty	RvrsDate	G
84036293	ZLR	23.02.2017	2400		ZNL187	31.01.2017	CNL06	26.06.2017	C

Error Log for Reversal: Display messages

Typ	Message text	LTxt
	System status ECUS is active (EQU 1014711812) Goods issue for delivery 84036293 canceled No problems have been logged	

Technical Information

Current display variant

Print

0

0

1

2

Help