

# How to reverse GI or GR in delivery note



Just a simple instruction how to reverse GI or GR in a delivery note.

- 1) Go to transaction **VL09**;
- 2) Enter the **delivery note** and **Execute** it (F8);

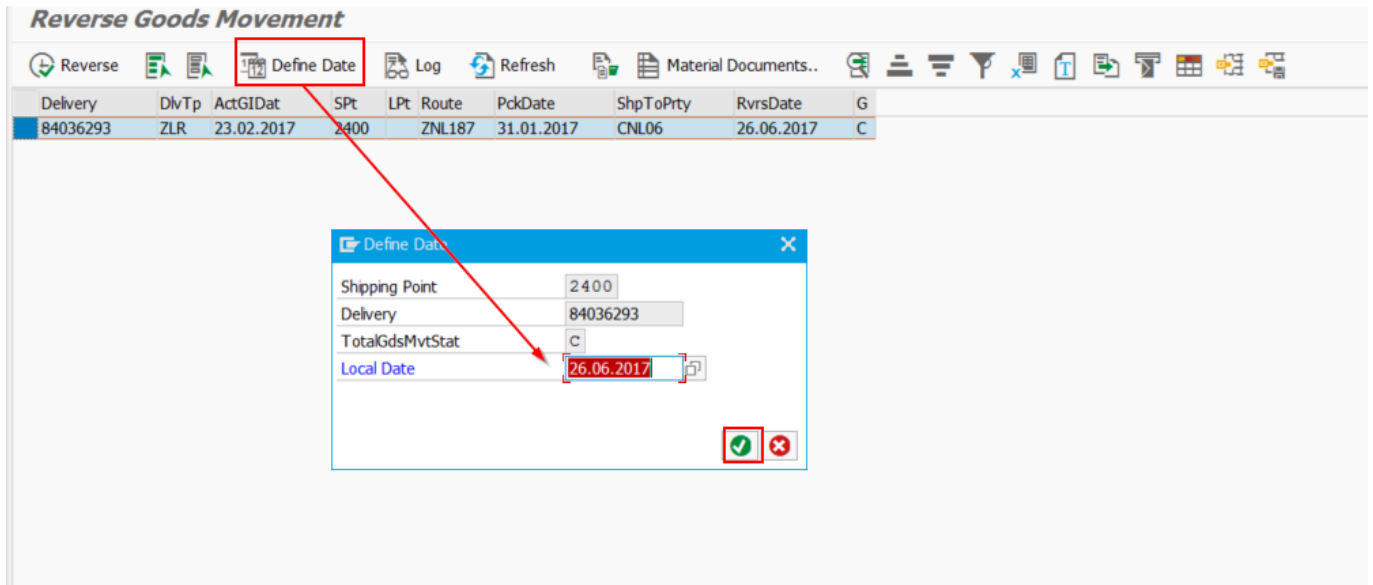
The screenshot shows the SAP VL09 'Reverse Goods Movement' screen. At the top, there is a toolbar with various icons for navigation and actions. Below the title bar, the screen is divided into sections. The main section is titled 'Transacts to Be Canceled' and contains a table with the following fields:

Shipping Point		to		
Route		to		
Goods Movement Date		to		
Inbound / Outbound Delivery	84036293	to		
Group of Deliveries		to		
Shipment Number		to		

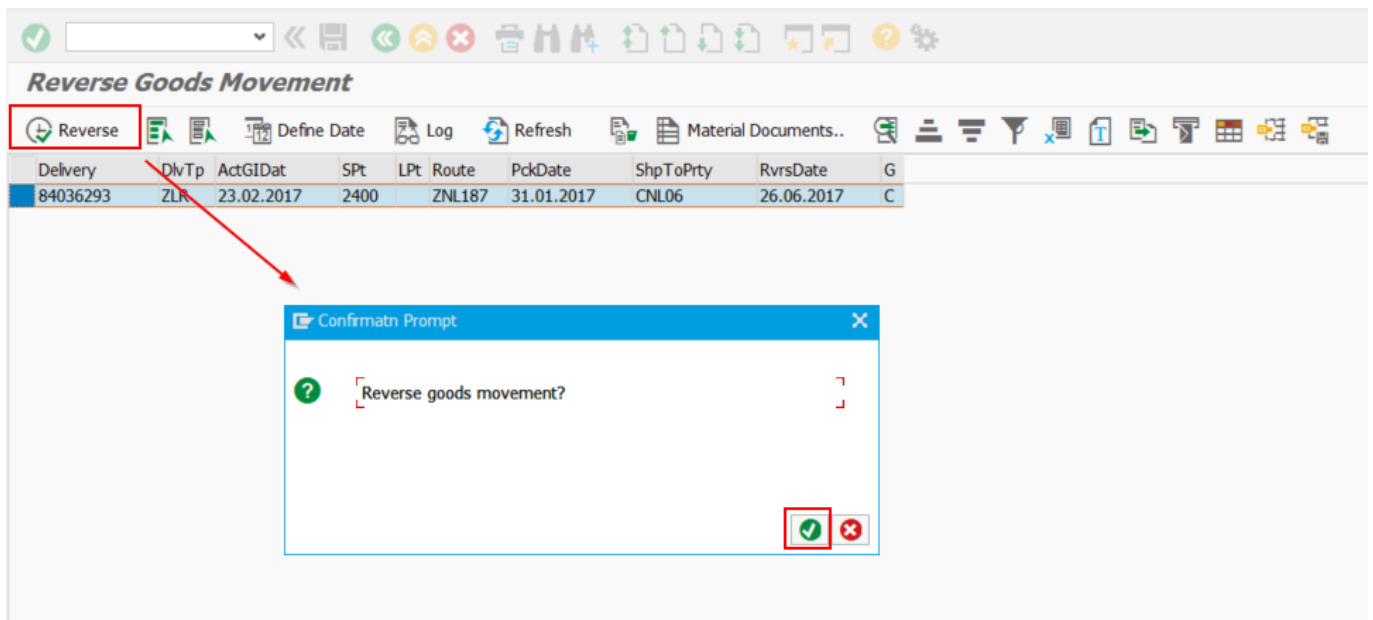
Below the table, there are three radio button options:

- Inbound Delivs & Outbound Delivs
- Outbound Dely
- Inbound Dlvs

- 3) Select the line, change the **Reverse date** if it needed;



4) Press the **Reverse** button and confirm your choice;



5) In a success case you will receive message like this.

**Reverse Goods Movement**

Delivery	DlvTp	ActGIDat	SPl	LPl	Route	PckDate	ShpToPrty	RvrsDate	G
84036293	ZLR	23.02.2017	2400		ZNL187	31.01.2017	CNL06	26.06.2017	C

**Error Log for Reversal: Display messages**

Typ	Message text	LTxt
▲	System status ECUS is active (EQU 1014711812) Goods issue for delivery 84036293 canceled	●
■	No problems have been logged	

Technical Information | Current display variant | Print | 0 | 0 | ▲ 1 | ■ 2 | Help